

PREREQUISITE CLEARANCE GUIDELINES

Prerequisites and co-requisites are intended to enhance a student's chance of success in desired course. If a student has not met a prerequisite or co-requisite requirement, as noted in the course schedule, the student may not be allowed to enroll, waitlist, or remain enrolled in the course which requires the prerequisite.

Prerequisites and co-requisites apply to all students, including dual enrollment and personal enrichment students.

Successful completion of a prerequisite or co-requisite course is achieved by earning a final grade of "C" or better in the required prerequisite course.

FORMS AVAILABLE	DESCRIPTION	APPROVAL BY
FORM A: Prerequisite Clearance	All courses, except PHYSICS, completed at another institution.	Cuesta counselor
FORM B: Prerequisite/Co-requisite Challenge	All courses, based on other circumstances, with supporting documentation.	Designated Administrator noted on Form B
FORM C: Physics Prerequisite Clearance	PHYSICS only, completed at another institution.	Physics, Division Chair

1) Submit the following as it applies to how you have met the prerequisite requirement.

- Official high school transcripts by mail:
 - ◊ MATH 229: Completed one year of high school Geometry with a grade of C or higher.
 - ◊ CHEM 201A or CHEM 201P: Completed one year of high school Chemistry with a grade of C or higher.
Note: In addition to Chemistry, both courses have a math prerequisite, which requires math assessment or completion of equivalent college/university math course.
 - ◊ BIO 202: Completed one year of high school AP biology course with a grade of C or higher.
- Official college/university transcripts:
 - ◊ Completed equivalent prerequisite course with a grade of C or higher.
- Official AP scores from www.collegboard.org:
 - ◊ AP English Language or Literature Composition Exam with a score of 3 or higher.
 - ◊ AP Calculus AB exam or AP Statistics exam with a score of 3 or higher.

Mailing Address*	Electronic Transcripts
Cuesta College Records Office PO Box 8106 San Luis Obispo CA 93403-8106	Cuesta accepts official electronic transcripts sent directly to Cuesta Records Office from the other college or university.

**USPS regular or priority mail recommended. FedEx, DHL, or UPS express mail goes to Cuesta shipping, not directly to Records Office which delays delivery.*

2) Submit Prerequisite Clearance Forms to be reviewed by a Cuesta counselor.

Note: Official (sealed school envelope) transcripts or AP scores (sealed envelope from collegeboard.org) may be submitted with Prerequisite Clearance Form but does not expedite processing times.

- In-person to an academic counselor during Walk-in Counseling at either the San Luis Obispo or North County Campus in Paso Robles.
- By mail: Cuesta College Evaluations Office, PO Box 8106, San Luis Obispo, CA 93403-8106
- By fax: (805) 546-3113
- By email attachment: prerequisites@cuesta.edu